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NO. LTC# 069-2015

## LETTER TO COMMISSION

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales, City Manager

DATE: February 10, 2015

SUBJECT: **Audit Committee Recommendations regarding Fee in Lieu of Parking**

The purpose of this Letter to Commission (LTC) is to convey the Audit Committee's recommendations regarding the Committee's review of Fee in Lieu of Parking Past Due Accounts

### Unanimous consensus:

1. Recommend Payment Plans for collection with the following two options: (1) For those delinquent, prior to the period of non-billing (FY05-FY09) – must pay current year, and have a total of three years to pay back entire back bill; (2) for those not previously delinquent, prior to city's non-billing, pay current year, and payment plan of up to five years.
2. Change the ordinance to require that if one is to use the fee in lieu of parking program, then both tenant and property owners, are co-applicants and to be both responsible for the fee.
3. Tie the payment in future to the BTR, if not pay by 10/1 revoke tenant and owner's BTR.

Motion by Artie Unger Second By Marc A. Gidney:

Motion that no forensic auditor needed as there is not enough information in the files to conduct a forensic audit, and a lack of an audit trail. Time better spent on identifying and collecting on accounts not billed. Finally, Carmen Sanchez and staff did a wonderful job investigating, beyond what a forensic auditor would do.

Unanimously approved by the Committee.

JM/